

# RUTLAND PLACE SENIOR LIVING / A NEW NORMAL

## - Pandemic Transition Plan - June 2020

|                      | PHASE 0  | PHASE 1  | PHASE 2  | PHASE 3  | PHASE 4  | PHASE 5  |
|----------------------|--|--|--|--|--|--|
| <b>BENCHMARKS</b>    | <p>Presence of positive resident or employee Covid cases.</p> <hr/> <p>Compliance with guidance &amp; legislative outlines from federal, state &amp; local agencies.</p> | <p>&gt;14 Days of no positive resident or employee Covid cases.</p> <hr/> <p>Compliance with guidance &amp; legislative outlines from federal, state &amp; local agencies.</p> | <p>No less than 2 weeks of no positive resident or employee Covid cases.</p> <hr/> <p>Compliance with guidance &amp; legislative outlines from federal, state, &amp; local agencies.</p>               | <p>No less than 30 days of no positive resident or employee Covid cases.</p> <hr/> <p>Compliance with guidance &amp; legislative outlines from federal, state, &amp; local agencies.</p> | <p>No less than 2 weeks of no positive resident or employee Covid cases.</p> <hr/> <p>Compliance with guidance &amp; legislative outlines from federal, state, &amp; local agencies.</p> | <p>No less than 2 weeks of no positive resident or employee Covid cases.</p> <hr/> <p>Compliance with guidance &amp; legislative outlines from federal, state, &amp; local agencies.</p> |
| <b>Food Services</b> | <p>Extra Sanitation, use of masks &amp; gloves, remove caddies for cleaning nightly, no linens. Use of disposables.</p> <hr/> <p>Meal delivery to apartments.</p>        | <p>Extra Sanitation, use of masks &amp; gloves, remove caddies for cleaning nightly, no linens. Use of disposables.</p> <hr/> <p>Meal delivery to apartments.</p>              | <p>Meal setup &amp; service on each floor.</p> <hr/> <p>Delivery of Continental breakfasts to resident apartments.</p> <hr/> <p>Use of disposables.</p> <hr/> <p>No catering &amp; special events.</p> | <p>Reservation Only dining in the Dining Room w/30- minute intervals.</p> <hr/> <p>No guest diners.</p> <hr/> <p>Coffee Stations closed. Extra cups of coffee</p>                        | <p>Reservation Only dining in the Dining Room w/15- minute intervals.</p> <hr/> <p>Guest diners are allowed.</p> <hr/> <p>Coffee</p>   | <p>Full-Service Dining in the Dining Room, with guests allowed.</p> <hr/> <p>Catering &amp; Special Events opened.</p>   |

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|-------------------------------|--|---|---|---|--------------------------|------------------------------|
|                               | <p>All catering &amp; special events cancelled.</p> <p>Coffee Stations closed. Extra cups of coffee available for delivery with meals.</p>   | <p>All catering &amp; special events cancelled.</p> <p>Coffee Stations closed. Extra cups of coffee available for delivery with meals.</p>  | <p>Coffee Stations closed. Extra cups of coffee available for delivery with meals.</p>  | <p>available for delivery from kitchen.</p>   | <p>Stations re-open.</p> | <p>Coffee Stations open.</p> |
| <b>Environmental Services</b> | <p>Housekeeping for emergency situations only within apartments.</p> <p>Sanitation of all common areas &amp; laundry facilities.</p> <p>Laundry use by appointment only.</p> <p>Sanitize before &amp; after each use.</p> <p>Laundries closed weekday evenings &amp; weekends.</p> | <p>30 minute a la carte services by schedule only.</p> <p>Laundry use by appointment only.</p> <p>Sanitize before &amp; after each use.</p> <p>Laundries closed weekday evenings &amp; weekends.</p> <p>Trash pickup at apartment door.</p> | <p>Deep Cleaning of apartments by schedule only.</p> <p>Laundry use by appointment only.</p> <p>Sanitize Laundry before &amp; after each use.</p> <p>Laundries closed weekday evenings &amp; weekends.</p> <p>Trash pickup at apartment door.</p> | <p>Normal housekeeping schedule.</p> <p>Laundry use by appointment only without sanitizing for each use.</p> <p>Laundries closed evenings &amp; weekends.</p> <p>Trash disposal in laundry rooms.</p> |                          |                              |

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|                        | Trash pickup at apartment door.   |  |  |  |         |         |
| <b>Life Enrichment</b> | <p><u>Staff-led activities outdoors only.</u></p> <p>Residents allowed to walk outdoors without masks but with social distancing.</p> <p><u>All indoor activities restricted.</u></p> <p>Transportation services suspended.</p> | <p><u>Staff-led activities outdoors only.</u></p> <p><u>Social distancing &amp; masks required.</u></p> <p>Residents allowed to walk outdoors without masks but with social distancing.</p> <p>Transportation for essential medical appointments only.</p> | <p>Staff-led activities indoors including movie theater, bible study, crosswords, &amp; Dirt Dobbers, etc. using social distancing &amp; sanitizing.</p> <p><u>Transportation for essential medical appointments only.</u></p> | <p>Resume regular activities with guests &amp; presenters using <u>social distancing.</u></p> <p>Transportation resumes normal operations for all medical appointments &amp; grocery shopping.</p> |         |         |
| <b>Community Life</b>  | <p><u>Fitness center closed.</u></p> <p><u>Salon closed.</u></p> <p>No use of common areas including pool table, cards &amp; puzzles and Internet Café.</p>   | <p>Fitness center open by appointment only. Sanitation between uses.</p> <p><u>Salon re-opens by appointment &amp; one resident per appointment.</u></p> <p><u>Re-open common</u></p>  | <p>Fitness center open by appointment only. Sanitation between uses.</p> <p><u>Common areas open for use with social distancing.</u></p> <p><u>Masks worn outside of apartments indoors.</u></p>                               | <p>Fitness Center open.</p> <p><u>Visitors allowed.</u></p> <p><u>Screening based on CDC guidance.</u></p> <p><u>Resume errands and visits with</u></p>  |         |         |

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|  | <p><u>Masks worn outside of apartments indoors.</u></p> <p><u>Visitors restricted to authorized personnel.</u></p> <p><u>Screening at Front Door for all entrants.</u></p> <p><u>Resident shelter in place.</u></p> <p><u>14-day quarantine for residents who leave property.</u></p> <p>Daily wellness checks by staff.</p> | <p>areas with sanitation several times daily.</p> <hr/> <p>Pool table, cards &amp; puzzles and Internet Café remain closed.</p> <hr/> <p>Masks worn outside of apartments indoors.</p> <hr/> <p>Visitors restricted to authorized personnel.</p> <hr/> <p>Screening at Front Door for all entrants.</p> <hr/> <p>Resident shelter in place.</p> <hr/> <p>14-day quarantine for residents who leave property.</p> <hr/> <p>Daily wellness</p> | <p><u>Salon reopens by appointment &amp; one client per appointment.</u></p> <p><u>Family visitation allowed outdoors by appointment only. Maximum of 3 visitors at a time.</u></p> <p><u>Daily wellness checked cancelled &amp; re-start Good Neighbor Program.</u></p> <p><u>Covid Testing of employees every 30 days. All-resident testing as needed.</u></p> | <p><u>family &amp; friends.</u></p> <p><u>Resident travel pending CDC guidelines.</u></p> <p><u>Screening discontinued pending CDC guidance.</u></p> <p><u>Guest Suite open.</u></p> <p><u>Continue Good Neighbor Program.</u></p> <p>Covid Testing of employees every 30 days. All-resident testing as needed.</p> |         |         |

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|                      |         | <p>checks by staff cancelled &amp; restart of Good Neighbor Program.</p> <hr/> <p>Covid Testing of employees every 30 days. All-resident testing as needed.</p>   |   |   |         |         |
| <b>Home Services</b> |         | <p>Unrestricted services for all registered residents.</p> <hr/> <p>Full PPE required &amp; change between apartments.</p> <hr/> <p>Personal Care Assistants use staff and/or resident laundries, pending availability.</p> | <p>Unrestricted services for all registered residents.</p> <hr/> <p>Continue use of PPE's with change between apartments.</p> <hr/> <p>PCA's use staff and/or resident laundries, pending availability.</p> | <p>Full services to all registered residents.</p> <hr/> <p>PCA's use staff and/or resident laundries, pending availability.</p> |         |         |
| <b>MARKETING</b>     |         | <p>Virtual-only tours &amp; prospect meetings.</p> <hr/> <p>Virtual-only Lunch &amp; Learn events.</p>  | <p>Virtual-only tours &amp; prospect meetings.</p> <hr/> <p>Virtual-only Lunch &amp; Learn events.</p> <hr/> <p>Virtual-only events.</p>  | <p>Resume in-house tours &amp; prospect meetings by appointment.</p> <hr/> <p>Model</p>   |         |         |

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|--|----------------|----------------|----------------|-----------------|----------------|----------------|
|  |                |                |                | apartment open. |                |                |